**Community Right to Bid for Assets of Community Value**

**Nomination Form**

Please read the attached notes before completing this form.

**Section 1 – About you**

Your Title:

Forename:

Surname:

Address:

Postcode:

Telephone:

**Section 2 – About your voluntary or community group**

Name of Organisation:

Address:

Postcode:

Telephone:

Email Address:

Your position in the organisation:

What type of voluntary or community organisation do you belong to?

***An unincorporated body with at least 21 members***

Please state what your organisation does and what its main activities are (a) within the London Borough of Sutton and (b) outside the borough if applicable.

How many members does your organisation have?

If your organisation has a constitution please attach a copy with this nomination form.

If the organisation is an unincorporated body please attach the names and addresses of 21 members who are registered to vote in the London Borough of Sutton.

**Section 3 – About the property to be nominated and its use**

Name and address of the Property:

Postcode:

Please provide the following:

1. A description of the property, its proposed boundaries and its use. If possible please attach a site plan.
2. The name(s) of the current occupants/users of the property (if known)
3. The name(s) and current or last known addresses of all owners ie those holding a freehold or leasehold interest in the property (if known)

Are similar alternative facilities available in the area and do you know of any proposals to move the existing facilities to alternative premises.

**Section 4 – Information to support the nomination**

Please state your reasons for thinking that the Council should conclude that the property is of Community Value and provide as much information as you can to support your application (to be continued on a separate sheet of paper if necessary).

**Checklist of attachments**

A copy of the organisation’s constitution if it has one.

The names and addresses of 21 members who are registered to vote in the London Borough of Sutton if the organisation is an unincorporated body.

A site plan showing the property and its boundaries, if you have one.

If electronically submitted, please scan and email to [developmentmanagement@sutton.gov.uk](mailto:developmentmanagement@sutton.gov.uk) or post to Head of Planning and Building Control, Sutton Civic Centre, St Nicholas Way, Sutton, SM! 1EA

**Declaration**

I confirm that this nomination form has been fully completed and that the information is, to the best of my knowledge, accurate to enable the Council to consider the nomination in accordance with the Localism Act 2011 and the Assets of Community Value (England) Regulations 2012.

Signed: ……………………...

Print Name: ………………………………………………………. Date: