Statement of Works Pro-forma

(Please ensure all information requested on the attached checklist is also supplied)

| **Owner of Apparatus:** | | | | | | | | |
| --- | --- | --- | --- | --- | --- | --- | --- | --- |
| Registered company |  | | | | | | | |
| Address |  | | | | | | | |
| Contact |  | | | | Email |  | | |
| Phone |  | | | | Fax |  | | |
|  | | | | | | | | |
| **Works:**  Detailed 1:500 or better plan to be submitted with form. NB Location of works is NOT necessarily the address of the property/site concerned  Please note the duration may be amended by LBS if it is felt that an excessive time period for the scale of works is being requested. | | | | | | | | |
| Unique Ref number | |  | | | | | | |
| Proposed  Start Date | |  | Proposed Completion Date | | | |  | |
| Location/property number | |  | Street/Town | | | |  | |
| Type and nature of works | |  | | | | | | |
|  | | | | | | | | |
| **Excavation:** | | | | | | | | |
| Position(s) of works | | Carriageway ␧ Footway ␧ Verge ␧ Other (Cycle track etc) ␧ | | | | | | |
| Estimated Dimensions: | |  | | | | | | |
| Average depth of excavation | | No Excavation ␧ <1.5m ␧ >1.5m ␧ | | | | | | |
| Expected excavation and construction methods | |  | | | | | | |
| Proposed traffic control (if required) | | Stop/Go ␧ Temp traffic signal ␧ Road closure ␧ Priority flow ␧ Give & Take ␧ | | | | | | |
|  | | | | | | | | |
| **Reinstatement:** | | | | | | | | |
| Proposed reinstatement specification if different from existing highway pavement construction  (please provide further details if necessary): | | | | | | | | |
|  | | | | | | | | |
|  | | | | | | | | |
| **Details of Contractor:** | | | | | | | | |
| Company Name | |  | | | | | | |
| Address | |  | | | | | | |
| Supervisors name  and SWQR number | |  | | Email address | | | |  |
| Phone number | |  | | Emergency/out of hours number | | | |  |

| **Section 50** | | **NEW ROADS AND STREET WORKS ACT 1991****REGISTRATION OF WORKS** | | | | | | | | Closing Notice | |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| To:  Highways & Transport  London Borough of Sutton  Civic Offices  St Nicholas Way  Sutton SM1 1EA | | | | | From: | | | | | | |
| Your UNIQUE REFERENCE  NUMBER: | | | | | Give number of continuation sheets for reinstatement (if none, please write “0”) | | | | | |  |
| ALL WORKS ON THIS NOTICE COMPLETE? (Y/N) | | | | | |  |
| Location/  Property no. | | |  | | | | | | | | |
| Street Name | | |  | | | | | | | | |
| Town | | |  | | | | | | | | |
| DESCRIPTION OF WORKS | | | | | | | | | | | |
|  | | | | REINSTATEMENT DETAILS | | | | | Date Works Completed | | |
| Item | Location and/or street | | | Length  (m) | | Width  (m) | C/w, f/w  Verge or other | Deep Exc ( “y” if >1.5m ) |  | | |
| 1 |  | | |  | |  |  |  |  | | |
| 2 |  | | |  | |  |  |  |  | | |
| 3 |  | | |  | |  |  |  |  | | |
| 4 |  | | |  | |  |  |  |  | | |
| 5 |  | | |  | |  |  |  |  | | |
| 6 |  | | |  | |  |  |  |  | | |
| 7 |  | | |  | |  |  |  |  | | |
| **As Laid Record** Please ensure the following is supplied:  An ‘as built’ drawing on OS map scale 1:500 or better showing precise location of all apparatus and limits of excavations having taken place.  Accuracy of recording apparatus on site should be no worse than ± 300mm. This accuracy must be represented on the map, together with a statement of co-ordinates as derived from either map or GPS. | | | | | | | | | | | |