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| LONDON BOROUGH OF SUTTON PLANNING TRANSPORT & HIGHWAYS APPLICATION FOR USE OF PORTABLE TRAFFIC SIGNALSIn Accordance With “THE TRAFFIC SIGNS REGULATIONS AND GENERAL DIRECTIONS 2002” |  |

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| Please tick one box |
| Notification for the use of 2-way portable traffic signals |  | Notification for the use of multiple portable traffic signals |  | Emergency works traffic signal requests |  |  |
|  |  |  |
|  |  |  |
| For emergency works |
| Give brief explanation and details (i.e. danger to life or equipment) | **Please tick as appropriate:** | Yes |  | No |  |
| Have police been informed |  |  |  |  |
| Have the emergency services operators been informed |  |  |  |
| Have the bus operators been informed |  |  |  |
|  |  |  |  |

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| Site & Works Details |
| Location (Road Name & Area) | Description of works |
| **Please tick as appropriate:** | Yes |  | No |  |
| Is the site in a sensitive street |  |  |  |  |
| Is there a major junction/access |  |  |  |  |
| Is the site near existing traffic signals |  |  |  |  |
| Is the site near a crossing |  |  |  |  |
| Is the site within 130m of a pelican crossing |  |  |  |  |
|  |  |  |  |  |

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| --- | --- |
| Date of operation | Time of operation |
| Start date: |  |
| Weekday |  | Overnight |  | 24hrs |  | Off Peak |  |  |
| End Date: |

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|  Company/contractor details |
| Company Name & Address |  |
| Contact name, phone and fax nos. |  |

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| Signal equipment company |
| Company Name & Address |  |
| Contact name, phone and fax nos. |  |

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|  Site Meeting Details |
|  Date of site meeting | Name and phone/fax nos of council representative | Name and phone/fax nos of police representative |

In addition applicants must provide a drawing to a suitable scale (1:500 or 1:1250) showing positioning of the signal heads and all traffic management unless otherwise agreed by the Highway Authority.

The portable traffic signal equipment must be in accordance with Department of Transport Specification MCE 0111(C) and must operate in Vehicle Actuated mode, except where specific authorisation is given by the Highway Authority.

The provision, operation and maintenance of all signs, lights, guards, and fencing must be in accordance with the New Roads and Street Works Act (NRSWA), the Traffic Signs Manual Chapter 8 and appropriate technical directives and advice notes issued by DTLR.

FAILURE TO COMPLY WITH THE ABOVE SPECIFICATIONS WILL CAUSE THE OFFICIAL AUTHORISATION FOR THE USE OF PORTABLE SIGNAL EQUIPMENT TO BE REVOKED. THE RESPONSIBILITY FOR ANY INCIDENT, WHICH MAY SUBSEQUENTLY OCCUR AS A RESULT OF ITS USE ON THE HIGHWAY, WILL FALL ON THE APPLICANT WHOSE SIGNATURE APPEARS BELOW

I have read the above requirements and apply for the use of portable traffic signal equipment as detailed.

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| Signature | Date |
| Name | Position |
| Comments |

When completed this form should be returned to:

**Highways & Transport**

**London Borough of Sutton**

**Civic Offices**

**St Nicholas Way**

**Sutton SM1 1EA**

**e-mail: streetworks@sutton.gov.uk**

Allowing a minimum of seven days before commencement of works following a site meeting